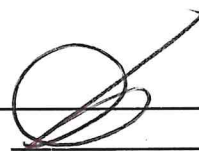




Special Educational Needs Information Report

September 2026

Written: September 2014
Reviewed: September 2026
Next renewal: September 2027

Signed	
Position	<u>Chair</u>
Date	<u>23-09-26</u>

Lodge Primary School is a fully inclusive school, which ensures that all pupils achieve their potential; both personally, socially, emotionally and academically in all areas of the curriculum regardless of their gender, ethnicity, social background, religion, sexual identity, physical ability or educational need. This is achieved through an adapted curriculum and a wide range of interventions including access to our Inclusion bases.

This report is intended to give families information regarding the ways in which we support all of our pupils, including those with SEN, so that all pupils can achieve their full potential. It may not list every skill, resource or technique we employ in order to achieve this as we are continually developing, reviewing and modifying our provision to meet the changing requirements of individual pupils.

1. What is Sandwell Local Authority's Local Offer?

Sandwell Local Authority is required by law to produce a 'Local Offer'. The Local Offer provides clear, comprehensive, accessible and up-to-date information about the available provision in Sandwell and how to access it. The Local Offer is Sandwell's response to local needs and aspirations by directly involving disabled young people, those with SEN and their parents and service providers in its development and review. The Local Offer aims to place information about available services into one place so as to make it clear and accessible for you and your family.

2. Where can I find information about Sandwell's Local Offer?

To access Sandwell Local Authority's Local Offer please visit:

<https://www.sandwell.gov.uk/SEN>

[Sandwell Local Offer | Family Information Service Hub](#)

3. What is the SEN Information Report?

The SEN Information Report is a statement of the aims, principles and strategies which ensure effective and efficient provision to be in place for all children at Lodge Primary School including those with Special Educational Needs and Disabilities (SEND) as outlined in the revised Special Educational Needs and Disability Code of Practice, September 2014 and in accordance with section 69 (3) of the Children and Families Act 2014. This report is Lodge Primary School's contribution to the Local Offer and should be read in conjunction with Sandwell Local Authority's Local Offer.

4. Who are the best people to talk at Lodge Primary School if I am concerned about my child's progress?

If you have any concerns about your child, we encourage you initially to speak to your child's class teacher. We strongly believe that it is important that you are given time to explain and discuss your concerns fully as we believe a partnership between school and home is essential in supporting you and your child.

If you are still concerned about your child after speaking to your child's class teacher and you wish to discuss the provision for your child further you should speak to our school's SENCO, Mrs Munn. If you do have an urgent concern, please contact school and speak to our Head Teacher, Mrs Tahira Khatun.

Mrs Munn can be contacted by telephone on: 0121 553 2389

Or by email: mailbox@lodge.sandwell.sch.uk

Mrs Munn under the direction of the Head Teacher is responsible for the daily implementation of our SEN Information Report. In her role of SENCO she advises, supports and trains our staff on SEN issues, updating the SEN register on a regular basis and putting in place with the Head Teacher and Leadership team provisions to meet all pupil needs that are monitored, reviewed and evaluated. She also liaises with parents and external agencies. Furthermore, she orders, deploys and updates resources. Mrs Munn works with our Governing Body to ensure that appropriate provision is made for all pupils with SEN. Our SEN Link Governor is Charlotte Cotton.

5. How does Lodge Primary School know if my child needs extra help?

Universal Offer – *This is what Lodge Primary School provides for all children.*

As a parent/carer or young person you can expect that:

- We welcome you and your child to our school and we invite you to discuss your child's needs before they start our school.
- We encourage you to familiarise yourself with our policies and approaches to learning.
- Our teachers and support staff who teach your child have had professional development and training so that they know about how children learn including those children who have difficulty in learning.
- Our school provides a variety of teaching and learning programmes to meet the individual learning needs of each child.
- We assess the level at which your child is learning, this informs what and how we teach using a range of assessments e.g. WellComm, phonics assessments, HFWs, SDQs.
- Our teachers adapt lessons so that your child is given work to do at an appropriate level where they can complete a task independently or with adaptations.
- We use a range of resources, strategies and teaching methods to take account of any barriers to learning, this may include offsite educational visits.
- We will keep you informed about how your child is progressing and compile a written annual report detailing progress. Additionally, we will invite you into school if we feel new issues present themselves. If you or your child has any concerns we encourage you to make an appointment, as a partnership between school and home is essential in supporting you and your child.
- The school will put in place a range of short term, small group or individual programmes (interventions) that may help your child to 'catch up'. School will inform you if your child needs a more intensive or individualised level of intervention in order to make progress in their learning.
- We will signpost you to support, advice and any extra- curricular activities that may be available.

Additional SEN Support Offer – What Lodge Primary School provides for those children who are not making expected progress.

Children are identified as having SEN when their progress has slowed or stopped and the interventions and resources etc. put in place do not enable improvement.

If your child has a special need or a disability, we will:

- Talk to you about your child's difficulties in learning or disability so we can understand their needs and hear your views.
- Make an assessment of your child's learning so we know which skills they need to learn next and explain what new strategies and support could be put in place, often with external agencies.
- The Special Educational Needs Coordinator (SENCO), Mrs Munn will support and advise teachers as well as support staff informed by external agency advice so that your child can learn in the best way.
- Have a range of programmes to help children who need extra support e.g. to read, write, learn maths or manage their behaviours.
- Check on progress and invite you to discuss that progress.
- Work with and seek advice from an outside agency such as an educational psychologist, advisory teacher, speech and language therapist or health colleague to support your child's progress.
- Tell you how to get in touch with Sandwell SEN IASS who can offer advice and support.
- Talk to you if we think we need to consider holding a Community Assessment meeting. This meeting can be held at a venue of your choice. School will invite all the agencies who have been involved in offering advice and support for your child plus any agency you would like to invite. At this meeting everyone will discuss with you the support your child needs and listen to your views. At the end of this meeting there will be a decision made about whether your child can make progress using Lodge Primary School's additional support offer or if there should be a request to the LA for an EHC Plan.

Education, Health and Care Plan (EHC Plan) – Lodge Primary School may apply for an EHC Plan in order to provide additional support for children with severe and complex needs.

- Children who have high levels of physical, learning, communication or emotional/ behavioural needs, that are lifelong and complex, may need an EHC Plan. If the LA agrees to begin the process; an EHC Plan takes 20 weeks to complete. Your child will continue to be supported from our SEN Support Offer while the EHC Plan is completed.
- The EHC Plan will specify what sort of provision your child will need in order to access the curriculum and make progress.
- Staff in the school will access additional professional development in order to ensure that they have the skills to teach your child.
- Many children who need an EHC Plan will be educated in a mainstream school, but your child may benefit from a special school placement or focus provision placement. The options will be discussed with you as the EHC Plan is developed.

- The school will keep you informed about the progress your child is making through assessment and reviews and the Annual Review of the EHC Plan.

6. How will Lodge Primary School support and make sure the curriculum is matched to my child's needs?

Lodge Primary School is a fully inclusive school. It provides a broad and balanced curriculum for all of our pupils. It uses adaptive teaching strategies devised to meet the needs of the individual. We have an inclusive ethos, driven by high expectations and standards for all children. The school takes all reasonable steps to adapt and or modify the provision to meet individual need.

All Class teachers, the SENCO and support staff at Lodge carry out an ongoing process of assessment, planning, do and review that recognises strengths as well as areas for improvement. A rigorous tracking system is in place to identify children who are not making required progress. After Pupil Progress meetings staff devise a class Provision Map to meet group and individual needs and for those children who have SEN an Individual Provision Map is put in place. Class teachers plan lessons according to specific needs of all groups of children and individuals in their class and will ensure your child's needs are met in our classes through adaptations or intervention. We also have The Oak, The Den and Little Acorns available for children to access.

At Lodge Primary School we follow a graduated approach to identification, assessment and provision as required by the SEN Code of Practice. Children are referred to the SENCO by the class teacher, an external agency or the child's parents. The class teacher will discuss these concerns with the SENCO. The SENCO may arrange for an assessment of your child's needs to take place after discussion with and consent from parents/carers.

7. What provisions does Lodge Primary School put in place?

We provide a variety of provision or interventions that support pupils' cognition learning, communication and interaction, sensory and physical needs as well as their social, emotional and mental health needs. Some of these are delivered in a group or individually by appropriately trained staff.

Lodge Primary School – Whole School Provision Map			
Area of Need	Wave 1 <i>(What the teacher will do)</i>	Wave 2 <i>(Interventions in small group and 1:1)</i>	Wave 3 <i>(Interventions we have in small groups and 1:1)</i>
	Provision	Provision	Provision
Cognition and Learning	- Adapted Curriculum - Adapted Delivery - Adapted Outcomes - Increased Visual Aids - Visual Timetables - Illustrated Dictionaries - Use of Writing Frames - Use of ICT - Scaffolds - Resources - Makaton	- Booster /catch up groups - Phonics Catch-Up – Letters & Sounds/ RWI/ Freshstart - Group Support in English and Maths - Group Support in Numeracy - Quick response English - Quick Response maths - Wellcomm - Talk Boost - CLIC catch up - INA support - Hi Five - Daily reading	- Five Minute Box - Five Minute Number Box 1-1 Withdrawal 1-1 In-class support - Speech & Language Intervention - PECS - Wellcomm - Enable - SULP - Precision teaching - TEACCH
Communication and Interaction	- Flexible Teaching Arrangements - Structured School and Class Resources - Adapted Curriculum Delivery - Adapted Outputs - Increased Visual Aids - Visual Timetables - Use of Symbols and Pictures - EAL support - Use of ICT - Working walls - Symbols and picture use - Makaton	- Booster /catch up groups - Phonics Catch-Up – Letters & Sounds/RWI/ Freshstart - Group Support in English and Maths - Quick response English - Quick response maths - Wellcomm - Talk Boost - CLIC catch up - INA support	- Five Minute Box 1-1 Withdrawal/ in class - Speech & Language Intervention - PECS - Wellcomm 1-1 with Learning Mentor - Makaton - Enable - SULP - TEACCH - Makaton - Talk Boost - Intensive interaction

Social/Emotional and Mental Health	• Whole School and Class Reward System • Whole School and Class Rules • Whole School Policy for Behaviour • Flexible Teaching Arrangements • Adapted curriculum • Circle Time • Emotion coaching • Golden Time • Seating plans	• Circle time • Circle of friends • Anger management • Therapeutic mentoring • Emotion coaching • Friendship groups • Peer mentors	1-1 with Learning Mentor • Family Intervention • Anger Management • 1-1 Withdrawal • 1-1 In-Class Support • 1-1 Behaviour Programme – Charts • Lego therapy • Draw and talk • Emotion coaching
Sensory and/or Physical need	• Flexible Teaching Arrangements • Adapted curriculum • Teacher Awareness of Sensory & Physical Impairment • Availability of Resources	• Write-Dance • Sensory activities • Sand therapy • The Oak sensory room • Sensory resources	• 1-1 Withdrawal • PECS • Physiotherapy exercises • Use of specific resources or Equipment • OT programme

8. How will I know how my child is doing at Lodge Primary School?

We believe that communication with families is key to building effective relationships, which leads to long term benefits for all children. We will discuss your child's progress regularly. In addition, we may ask you to come in for further meetings where we listen to your views, plan additional support for your child, any support for yourselves and discuss any referrals to outside professionals with your consent. We will plan opportunities e.g. workshops for you to come into school to help you to develop and support your child in their learning.

9. What support will there be for my child's overall well-being at Lodge Primary School?

All staff at Lodge Primary School will support your child in their well-being. Our staff in school have training to meet your child's needs. We also seek support from other external professionals to meet your child's social progress. We have obtained the Wellbeing Charter Mark in recognition of the provision we provide for SEMH needs.

10. What training have the staff supporting children with SEN had or may they have?

Lodge Primary School is committed to training and developing its staff to meet the needs of children with SEN. The school staff have opportunities to attend specific courses which are relevant to the children they are supporting and training is provided in school. We always prepare thoroughly for any child coming into our school who has special needs. The SENCO and other Leaders at Lodge deliver curriculum development sessions for staff on delivering a high quality, adapted curriculum.

11. What specialist services or expertise are available or accessed by Lodge Primary School?

Lodge Primary School has arrangements for securing access to external support services for pupils with SEN. This may include liaison with other schools, other specialist provision provided by Sandwell Inclusion Support service, educational psychologists, health professionals, external agencies, professionals, educational welfare officers and Child and Adolescent Mental Health Services (CAMHS) etc.

12. How will my child be included in activities outside the classroom, including school trips at Lodge Primary School?

Lodge Primary School is a fully inclusive school, which ensures that all pupils achieve their potential. At Lodge we undertake our statutory equalities duties by takes all reasonable steps to ensure that every child is included in school life. We believe that additional experiences, provided by offsite educational visits, enhance the learning and social experience of the child. As a parent you will be involved in the planning for these activities and trips with staff. We will put in place the necessary risk assessments and individual risk assessments in conjunction with yourselves and outside agency professionals where appropriate.

13. How accessible is Lodge Primary School environment?

Lodge Primary School is a level site with easy access to all areas both inside and outside for all children. There are disabled toilets and we have a shower facility. Ramps have been installed around the school for easy access. We also promote accessibility by signage, community language support and translation as well as interpreter support. We ensure that home school communications are clearly explained to you e.g. verbally or through translators. When needed we make adaptations to the environment for children with specific needs. All reasonable adjustments are made at all times. In line with the Special Educational Needs and Disability Act 2014, the Children and Families Act, 2014 and the Disability Discrimination Act (1995), the Head Teacher and Governors have in place an Accessibility Plan and Disability Equality Policy.

14. How will Lodge Primary School prepare and support my child to join, transfer to a new school or the next stage of education and life?

At Lodge Primary School we recognise that transitions can be difficult for all children therefore we take steps to ensure that any transition is as smooth as possible. Our school will ensure that all transfers in school and between schools are planned, monitored and supported to ensure the successful outcomes for children in line with the Local Offer. We will collaborate with other support services and agencies involved with your child, with you and make joint planning arrangements.

15. How are the school resources allocated and matched to children at Lodge Primary School with SEN?

Resources are allocated for SEN by the Finance Committee of the Governing Body. The SENCO with the Head Teacher is responsible for the use of these resources and the deployment of the designated support staff. The Governors use the school's budget allocated by the LA for all children and can add to this through seeking additional funding for individuals. All classes in school have support staff time provided through our Universal Offer. Pupils are supported according to the level of their needs and the requirements of their EHC Plans through our SEN Support Offer and EHC Plan offer. We strive to promote in partnership. We have set up our own Inclusion bases in order to meet more individual complex needs.

16. How can Parents/carers be involved at Lodge Primary School? Who can I contact for more information?

The school works in partnership with our families. We hold parent discussions, new parents' visits, open mornings and workshop sessions. In addition, we ensure all parents are aware of the school's arrangements for SEN, we inform all parents when a child is causing concern in our Universal Offer and offer the opportunity for discussion. We hold consultations between the SENCO, class teacher and parents to discuss the child's needs and approaches to addressing them. We suggest Community Assessment meetings, undertake Annual Reviews for children with EHC Plans. We signpost parents of pupils with SEN to Sandwell SEN IASS for support. We offer training sessions in school for families.

17. What arrangements does Lodge Primary School make for consulting with young people with SEN?

At Lodge Primary School we encourage pupils to participate in their learning and contribute their views by being involved in their target setting and identifying teaching and learning strategies that work for them. We include their views in every aspect of their education through pupil voice. We also encourage independence in preparation for adulthood.

18. How does Lodge Primary School involve other bodies in meeting the needs of children with SEN and in supporting their families?

At Lodge Primary School we realise that working with a range of different services providers brings great strength to the life of your child and your family. These services enhance the quality of our provision for all pupils but especially those with SEN. We make decisions based on current pupil needs, this informs our developments and this drives as well as improves the quality of our provision. We will always work in partnership with you.

19. What can I do to help my child?

There are lots of things you can do at home if your child needs extra help with their school work. Your involvement can make a big difference. Make sure you talk to school if you are worried about anything. Taking an interest in your child's work. Things you could do include:

- Reading a book or watching TV together.
- Helping with homework including planning time and playing games together.
- Creating a checklist to help your child get organised – give them responsibility.
- Telling your child's teacher if you know a particular way of learning which works for your child.
- Attending parent workshops.

At Lodge Primary School we will signpost parents and children to organisations and services that provide additional support.

Please contact our SENCO, Mrs Munn for any information.

In Sandwell there is Sandwell SENDIASS who can be contacted on 0121 555 1821.

Speech and Language services who can be contacted on 0121 612 2010.

Sandwell Inclusion Support who can be contacted on 0121 569 2777

Useful websites where additional information can be found include:

Contact A Family (www.cafamily.org.uk)

SENDirect (www.sendirect.org.uk)

SEND Gateway (www.sendgateway.org.uk)

20. What do I do if I have a complaint?

Any complaints regarding the SEN Information Report or the provision made for children with SEN should be addressed in the first instance to your child's class teacher. If you need further advice, you are welcome to arrange a meeting with the SENCO. If you feel your child's needs are still not being met, you should make an appointment to see the Head Teacher. If, however, parents are still concerned they may contact the SEN Governor.

The SEN Information Report is reviewed and updated annually. The SENCO reports termly to the SEN Link Governor with regards the effectiveness of the SEN provision at Lodge Primary School.